



## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE NEVADA HOUSING ASSISTANCE CORPORATION ON MARCH 20, 2017

The Board of Directors of the Nevada Affordable Housing Assistance Corporation, a Nevada non-profit corporation (“NAHAC”) held a public meeting on March 20, 2017, beginning at 3:00 p.m. PST at the following locations:

NAHAC Conference Room: 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102  
By Teleconference to: +1 (669) 224-3412; Access Code: 809-738-981  
By Videoconference to: <https://global.gotomeeting.com/join/809738981>  
Access Code: 809-738-981

### 1. Call to order, Roll call.

The meeting was called to order by Michael Holliday, Chairman.  
Roll was taken by AJ Gavilanes, Secretary.

**Board Members present were:** Michael Holliday - Board Chairperson; Timothy Whitright - Nevada Housing Division Director; and Sharath Chandra - Nevada Business & Industry Director.

**Board Members absent were:** Mohammad Nemati - Independent Director; and Rande Johnsen - Independent Director.

**Also present were:** Verise Campbell, Chief Operating Officer - NAHAC; Veronica Lewis, Operations Manager - NAHAC; Tony Cammisso, CPC, HCA & Marketing Manager - NAHAC; AJ Gavilanes, Office Administrator / Secretary - NAHAC; Greg Glover, Chief Information Officer (Consultant) – NAHAC; and Ann Morgan (Fennemore Craig P.C.), Legal Counsel – NAHAC.

**Members of the public attending in person were asked to sign in, and the sign-in-sheet is attached to the original minutes as Exhibit A.**

### 2. Public comment (1st period)<sup>1</sup>: Kyle Zechtel with Community Services stated that they look forward to working with NAHAC.

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<sup>1</sup> This public comment agenda item is provided in accordance with NRS 241.020(2)(d)(3) which requires an agenda provide for a period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Comments by the public may be limited to five minutes person as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint.



### **3. Approval of Agenda for March 20, 2017**

Director Whitright moved to approve Agenda for March 20, 2017. The Motion was seconded by Director Chandra and approved by unanimous vote.

### **4. Items for Board Information, Discussion and Possible Action:**

#### **a. Nomination and Election of Officers.**

##### **i. President/Chairperson of the Board.**

Director Chandra nominated Timothy Whitright as President/Chairperson. The Motion was seconded by Director Holliday and approved by unanimous vote.

##### **ii. Treasurer.**

Director Chandra nominated Michael Holliday as Treasurer. The Motion was seconded by Director Whitright and approved by unanimous vote.

#### **b. Authorization for President/Chairperson to execute a Memorandum of Understanding with the Housing Counseling Agency (HCA) Council to provide payment to each participating HCA of the Council in an amount of \$5,000 annual per HCA to provide outreach, training and consistency in NAHAC related services.**

Director Holliday moved to approve authorization for President/Chairperson to execute a Memorandum of Understanding with the Housing Counseling Agency (HCA) Council to provide payment to each participating HCA of the Council in an amount of \$5,000 annual per HCA to provide outreach, training and consistency in NAHAC related services. The Motion was seconded by Director Chandra and approved by unanimous vote.

#### **c. Approval to change the existing title of Chief Operating Officer to Chief Executive Officer/Chief Operating Officer.**

Director Chandra moved to approve to change the existing title of Chief Operating Officer to Chief Executive Officer/Chief Operating Officer. The Motion was seconded by Director Holliday and approved by unanimous vote.

### **5. General Board Comments, Questions and Items for Future Board Meetings.**

#### **a. Director Holliday congratulated Verise Campbell on the new title of Chief Executive Officer/Chief Operating Officer and expressed a job well done.**



Nevada Affordable Housing  
Assistance Corporation

## 6. 2nd period of Public Comment and Discussion<sup>2</sup>:

- a. Michele Johnson with Financial Guidance Center inquired about the tier pricing for HCA's which was not addressed in item 4b. Chief Executive Officer/Chief Operating Officer Campbell advised that the Board had met on the tier pricing for HCA's and determined approval of NAHAC's requested changes with the intent to revisit that a few months down the line. Ms. Johnson asked for clarification on what the suggested changes were voted on. Ms. Campbell stated they would review those minutes for clarification.
- b. Nohemi Pena with Community Services inquired if there was an opportunity to bring back the Second Lien Elimination program in the future. Chief Executive Officer/Chief Operating Officer Campbell advised that NAHAC had discussed a Lien Elimination program with US Treasury, not just Second Lien but possibly a First Lien Elimination as well.

## 7. Adjournment. (For Possible Action)

Director Chandra moved to adjourn the meeting. The Motion was seconded by Director Holliday and approved by unanimous vote.

### Board approval confirmation:

**Pending Board Approval**

AJ Gavilanes  
NAHAC Corporate Secretary

**DON'T FORGET EXHIBIT A**

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