

NAHAC



FINANCE SUMMARY

Prepared By: Brian Hardy

Date Prepared: 10/31/2016

1. **Summary**

We revised the chart of accounts to simplify and to improve reporting. We discussed the changes with Treasury and they did not have any objections to the changes.

2. **Finance Report Discussion**

Balance Sheet

- The deferred revenues remaining for use is just over \$4 million. We estimate the total expenditures for the remainder of the fiscal year (including program funding payments) to amount to approximately \$2 million.
- Items included in fixed assets that were under the \$5,000 threshold per company policy were removed with approximately \$4k being reclassified to expenses, as most of these assets were fully depreciated already.
- Culinary account balances have been excluded from this report (temporarily) to accurately reflect only balances related to the hardest hit program. The Culinary account balances are maintained in a separate Quickbooks file and will be included in this report in future months, but not in the reports going to treasury.

Income Statement

- We have created a budget with the assistance of management and accounting staff. The budget reflected amounts expected to be earned or expended (modified cash basis) through June 30, 2017.
- The columns depicting July through September 2016 represent actual amounts; whereas, the remaining months depict projected amounts. The percentages to the far right show where you will end up in accordance with the original budget based on actual results to date and future expected results.
- The IT Services account (77400) includes the payments to be made for Speridian for the "long-term solution", which will be capitalized in accordance with GAAP for the audited financial statements rather than expensed as shown here.

3. **Actions & Recommendations**

The board should review and approve the budget prepared by management.
Discuss any questions.

Nevada Affordable Housing Assistance Corporation
Balance Sheet
As of September 30, 2016

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10/31/2016
Accrual Basis

	Sep 30, 16	Sep 30, 15	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10100 · Checking - Operating (BNY 9079)	476,993.57	453,249.99	23,743.58
10200 · Checking - ACH Txfr (BNY 6666)	15,610.66	36,026.35	-20,415.69
10300 · Investment Account - BNY Sweep	3,664,000.00	9,709,000.00	-6,045,000.00
10995 · Money Market NSB - NHD	0.00	204,905.09	-204,905.09
10996 · 101005 NSB	0.00	1,543.04	-1,543.04
Total Checking/Savings	4,156,604.23	10,404,724.47	-6,248,120.24
Accounts Receivable			
11000 · Accounts Receivable	5,900.00	17,200.00	-11,300.00
11100 · Funds Receivable B-4 Client	89,816.38	63,072.92	26,743.46
12000 · Allowance for Doubtful Accounts	-52,520.79	-79,254.30	26,733.51
Total Accounts Receivable	43,195.59	1,018.62	42,176.97
Other Current Assets			
11998 · HMN Accts Rec per GT audit	0.00	57,075.58	-57,075.58
13000 · Prepaid Expenses	24,161.91	28,931.08	-4,769.17
Total Other Current Assets	24,161.91	86,006.66	-61,844.75
Total Current Assets	4,223,961.73	10,491,749.75	-6,267,788.02
Fixed Assets			
15000 · Fixed Assets			
15100 · Office Equipment	112,456.90	286,852.97	-174,396.07
15200 · Software	67,825.08	108,827.60	-41,002.52
15300 · Furniture and Fixtures	24,742.00	0.00	24,742.00
Total 15000 · Fixed Assets	205,023.98	395,680.57	-190,656.59
16000 · Accumulated Depreciation	-161,618.88	-315,452.41	153,833.53
Total Fixed Assets	43,405.10	80,228.16	-36,823.06
Other Assets			
17000 · Refundable Deposits	16,137.07	11,137.07	5,000.00
18000 · Loans Receivable - NHD			
18100 · Mortgage Loans Receivable - NHD	0.00	90,735.00	-90,735.00
18200 · Loans Prepayments - NHD	0.00	-90,735.00	90,735.00
18300 · Mortgage Loans Rec Net - NHD	0.00	739,311.50	-739,311.50
Total 18000 · Loans Receivable - NHD	0.00	739,311.50	-739,311.50
Total Other Assets	16,137.07	750,448.57	-734,311.50
TOTAL ASSETS	4,283,503.90	11,322,426.48	-7,038,922.58
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	7,836.66	30,589.51	-22,752.85

Nevada Affordable Housing Assistance Corporation

12:41 PM

Balance Sheet

10/31/2016

As of September 30, 2016

Accrual Basis

	Sep 30, 16	Sep 30, 15	\$ Change
Total Accounts Payable	7,836.66	30,589.51	-22,752.85
Credit Cards			
22000 · Nevada State Bank Credit Card	816.44	731.73	84.71
Total Credit Cards	816.44	731.73	84.71
Other Current Liabilities			
23000 · Accrued Expenses			
23100 · Accrued Salaries and Wages	0.00	49,363.77	-49,363.77
23200 · Accrued PTO	0.00	37,339.63	-37,339.63
23400 · 403(B) Payable	0.00	-600.89	600.89
23000 · Accrued Expenses - Other	57,800.00	41,406.50	16,393.50
Total 23000 · Accrued Expenses	57,800.00	127,509.01	-69,709.01
24000 · Advance Payments from Clients	0.00	48,336.31	-48,336.31
25000 · Deferred Revenue	4,206,706.75	11,007,358.00	-6,800,651.25
Total Other Current Liabilities	4,264,506.75	11,183,203.32	-6,918,696.57
Total Current Liabilities	4,273,159.85	11,214,524.56	-6,941,364.71
Long Term Liabilities			
27000 · Unclaimed Property	2,016.60	0.00	2,016.60
Total Long Term Liabilities	2,016.60	0.00	2,016.60
Total Liabilities	4,275,176.45	11,214,524.56	-6,939,348.11
Equity			
30000 · Unrestricted Net Assets	8,327.45	-20,394.93	28,722.38
31000 · Restricted Net Assets	0.00	956,284.77	-956,284.77
Net Income	0.00	-827,987.92	827,987.92
Total Equity	8,327.45	107,901.92	-99,574.47
TOTAL LIABILITIES & EQUITY	4,283,503.90	11,322,426.48	-7,038,922.58

NAHAC Income Statement
September 2016

INCOME	Budget	Current												YTD Actual w/ Budget	% of Budget
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Total Program Contract Revenue	25,788,175	372,740	394,041	417,406	422,097	1,476,957	1,607,327	2,427,075	3,722,593	3,697,843	3,697,954	3,699,893	3,700,943	25,636,869	99%
Other Revenues															
41000 Lien Satisfaction Recoveries	216,000	19,801	23,233	13,479	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	218,513	101%
42000 Interest Income	600	-	40	37	-	-	-	-	-	-	-	-	-	77	13%
Total Other Revenues	216,600	19,801	23,272	13,516	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	218,590	101%
TOTAL INCOME	26,004,775	392,541	417,313	430,922	440,097	1,494,957	1,625,327	2,445,075	3,740,593	3,715,843	3,715,954	3,717,893	3,718,943	25,855,459	99%
Direct Program Funding Costs															
50100 B1 Principal Reduction	19,100,000	176,094	232,600	198,631	259,576	912,250	1,161,048	1,824,504	2,861,154	2,861,154	2,861,154	2,861,154	2,861,154	19,070,473	100%
50200 B2 SMRP	485,000	130,544	60,665	85,103	-	207,078	-	-	-	-	-	-	-	483,390	100%
50400 B4 MAP (UMA)	1,750,000	8,690	21,020	-	31,852	148,540	98,400	164,000	254,200	254,200	254,200	254,200	254,200	1,743,502	100%
50800 B8 MRAP (MRP)	2,250,000	-	-	-	-	-	148,540	237,644	371,250	371,250	371,250	371,250	371,250	2,242,434	100%
TOTAL DIRECT PROGRAM FUNDING COSTS	23,585,000	315,327	314,285	283,734	291,428	1,267,868	1,407,988	2,226,148	3,486,604	3,486,604	3,486,604	3,486,604	3,486,604	23,539,798	100%
GROSS EARNINGS	2,419,775	77,214	103,028	147,189	148,669	227,089	217,339	218,927	253,989	229,239	229,350	231,289	232,339	2,315,661	96%
EXPENSES															
Transaction Related Expenses 60000															
61000 Recording Fees	45,000	6,018	2,668	4,533	3,521	3,521	3,521	3,521	3,521	3,521	3,521	3,521	3,521	44,908	100%
62000 Appraisal Fees	107,000	1,400	350	4,000	11,250	11,250	11,250	11,250	11,250	11,250	11,250	11,250	11,250	107,000	100%
63000 Bank Fees	21,000	160	970	1,200	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	2,068	20,942	100%
Counseling Expenses 64000:															
64100 Business Partners	30,000	2,450	-	-	2,113	2,113	2,113	2,113	2,113	2,113	2,113	2,113	2,113	21,463	72%
64200 Statistical Data	20,000	467	467	3,467	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	17,900	90%
64300 File Intake Costs	110,000	-	107	106	300	13,300	13,300	13,300	13,300	13,300	13,300	13,300	13,300	106,913	97%
64000 Counseling Expenses- Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Counseling Expenses	160,000	2,917	574	3,572	3,913	16,913	16,913	16,913	16,913	16,913	16,913	16,913	16,913	146,275	91%
Total Transaction Related Expenses	333,000	10,495	4,561	13,305	20,752	33,752	33,752	33,752	33,752	33,752	33,752	33,752	33,752	319,126	96%
General and Administrative Expenses 70000															
Compensation Expenses 71000															
Salaries and Wages 71100:															
71110 Operations	260,000	4,198	33,597	28,501	21,001	21,001	21,001	21,001	21,001	21,001	21,001	21,001	21,001	255,307	98%
71120 Accounting	50,000	2,800	7,403	7,429	3,401	3,401	3,401	3,401	3,401	3,401	3,401	3,401	3,401	48,239	96%
71130 Underwriting	120,000	4,448	9,446	14,442	9,740	9,740	9,740	9,740	9,740	9,740	9,740	9,740	9,740	115,999	97%
71140 Closing and Recon	180,000	3,927	14,678	22,021	14,435	14,435	14,435	13,664	13,664	13,664	13,664	13,664	13,664	165,913	92%
71160 Temporary Labor	60,000	-	-	-	-	5,915	5,915	7,886	7,886	7,886	7,886	7,886	7,886	59,146	99%
Total Salaries and Wages	670,000	15,373	65,124	72,393	48,577	54,492	54,492	55,692	55,692	55,692	55,692	55,692	55,692	644,604	96%
71200 Payroll Tax Expenses	60,000	2,349	6,552	6,610	4,947	4,947	4,947	4,947	4,947	4,947	4,947	4,947	4,947	60,031	100%
Employee Benefits and Other HR 71300															
71310 Medical and Dental	122,900	9,819	5,198	9,051	10,242	10,242	10,242	10,242	10,242	10,242	10,242	10,242	10,242	116,243	95%
71320 Workers' Compensation	1,700	-	287	-	142	142	142	142	142	142	142	142	142	1,562	92%
71330 Employee Training	500	-	-	10	-	-	-	-	-	-	-	-	450	460	92%
71340 Payroll Processing Charges	17,600	1,815	2,818	1,129	980	980	980	980	980	980	980	980	980	14,583	83%
71300 Other Employee Benefits and HR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Employee Benefits and Other HR	142,700	11,634	8,304	10,190	11,363	11,363	11,363	11,363	11,363	11,363	11,363	11,363	11,813	132,848	93%
Total Compensation Expenses	872,700	29,356	79,979	89,193	64,887	70,802	70,802	72,002	72,002	72,002	72,002	72,002	72,452	837,483	96%

NAHAC Income Statement
September 2016

	Budget	Current												YTD Actual	% of Budget
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	w/ Budget	
Advertising, Marketing and PR 72000															
72100 Website Expenses	400	-	180	-	-	-	-	180	-	-	-	-	-	360	90%
72200 Marketing Expenses	120,000	-	250	-	-	14,583	14,583	14,583	14,583	14,583	14,583	14,583	15,183	117,514	98%
72300 Sponsorships	500	-	-	-	-	-	250	-	-	250	-	-	-	500	100%
Total Advertising, Marketing and PR	120,900	-	430	-	-	14,583	14,833	14,763	14,583	14,833	14,583	14,583	15,183	118,374	98%
Professional Services 73000															
73100 Accounting and Audit Services	85,000	100	100	100	3,500	28,500	3,500	3,500	28,500	3,500	3,500	3,500	3,500	81,800	96%
73200 Legal Services	150,000	7,826	-	9,733	4,630	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	122,189	81%
73300 Consulting Services	161,000	-	-	3,000	17,496	17,496	17,496	17,496	17,496	17,496	17,496	17,496	17,496	160,468	100%
73400 Other Professional Services	1,000	62	-	62	62	62	62	62	62	62	62	62	62	683	68%
Total Professional Services	397,000	7,988	100	12,895	25,688	58,558	33,558	33,558	58,558	33,558	33,558	33,558	33,558	365,140	92%
Building, Leases and Equipment 74000															
74100 Rent - Office	87,635	8,170	8,470	8,170	8,170	6,870	6,870	6,870	6,870	6,870	6,870	6,870	6,870	87,935	100%
74200 Rent - Equipment	1,440	358	-	361	-	-	-	358	-	-	361	-	-	1,438	100%
74300 Building Repairs and Maintenance	1,000	-	-	-	83	83	83	83	83	83	83	83	83	750	75%
74400 Equipment Repairs and Maintenance	1,800	7	144	288	150	150	150	150	150	150	150	150	150	1,790	99%
74500 Utilities Expense	700	54	-	109	54	54	54	54	54	54	54	54	54	651	93%
74600 Janitorial Expense	2,750	-	-	-	305	305	305	305	305	305	305	305	305	2,745	100%
Total Building, Leases and Equipment	95,325	8,589	8,614	8,927	8,763	7,462	7,462	7,820	7,462	7,462	7,823	7,462	7,462	95,309	100%
Insurance Expense 75000															
75100 Directors & Officers Insurance	20,000	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000	
75200 Property and General Liability Insurance	3,650	301	301	301	301	301	301	301	301	301	301	301	301	3,614	99%
75300 Crime Insurance	5,800	484	484	484	484	484	484	484	484	484	484	484	484	5,805	100%
75500 Cyber Insurance	4,000	329	329	329	329	329	329	329	329	329	329	329	329	3,943	99%
75500 Professional Liability Insurance	10,800	900	900	900	900	900	900	900	900	900	900	900	900	10,794	100%
Total Insurance Expense	44,250	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	44,156	100%
Office Expenses 76000															
75100 Supplies	15,000	807	332	1,092	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	13,481	90%
75200 Postage and Freight	3,700	310	22	305	308	308	308	308	308	308	308	308	308	3,412	92%
75400 Office Furniture and Equipment	5,000	3,143	-	-	167	167	167	167	167	167	167	167	167	4,643	93%
75500 Dues and Subscriptions	500	-	-	-	42	42	42	42	42	42	42	42	42	375	75%
Total Office Expenses	24,200	4,260	354	1,397	1,767	1,767	1,767	1,767	1,767	1,767	1,767	1,767	1,767	21,911	91%
Information, Tech and Communications 77000															
77100 Technology Hardware	3,000	-	-	-	250	250	250	250	250	250	250	250	250	2,250	75%
77200 Software Expense	50,000	1,633	491	491	3,371	4,694	4,694	4,694	4,694	4,694	4,694	4,694	4,694	43,542	87%
77300 Telephone / Internet / Security	20,000	1,052	247	1,701	1,482	1,482	1,482	1,482	1,482	1,482	1,482	1,482	1,482	16,342	82%
77400 IT Services	415,000	6,638	2,458	12,898	14,500	26,530	41,530	41,530	52,230	52,230	52,230	54,530	54,530	411,834	99%
Total Information, Tech and Communications	488,000	9,323	3,196	15,090	19,604	32,957	47,957	47,957	58,657	58,657	58,657	60,957	60,957	473,967	97%
Travel Expenses 78000															
78100 Airfare	5,400	948	-	-	450	450	450	450	450	450	450	450	450	4,998	93%
78200 Accomodations	2,400	23	-	-	200	200	200	200	200	200	200	200	200	1,823	76%
78300 Auto and Parking	2,400	205	85	332	183.33	183	183	183	183	183	183	183	183	2,272	95%
78400 Travel - Meals & Entertainment	2,400	355	-	277	167	167	167	167	167	167	167	167	167	2,133	89%
78500 Non-Employee Travel	500	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
78000 Other Travel	500	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Travel Expenses	13,600	1,531	85	610	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,226	83%
Other General and Administrative 79000															
79100 Depreciation Expense	23,500	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	23,182	99%
79200 Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
79300 Taxes and Licenses	100	-	-	-	-	-	-	100	-	-	-	-	-	100	100%
79400 Fines and Penalties	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
79500 Board Expenses	6,000	-	-	100	500	500	500	500	500	500	500	500	500	4,600	77%
79000 Other General and Administrative	1,200	61	97	60	97	97	97	97	97	97	97	97	97	1,092	91%
Total Other General and Administrative	30,800	1,993	2,029	2,092	2,529	2,529	2,529	2,629	2,529	2,529	2,529	2,529	2,529	28,973	94%
Total General and Administrative Expenses	2,086,775	66,720	98,467	133,883	127,917	193,338	183,588	185,176	220,238	195,488	195,599	197,538	198,588	1,996,539	96%

NAHAC Income Statement
September 2016

	Budget	Jul	Aug	Current	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Actual	
				Sep										w/ Budget	% of Budget
TOTAL EXPENSES	2,419,775	77,214	103,028	147,189	148,669	227,089	217,339	218,927	253,989	229,239	229,350	231,289	232,339	2,315,664	96%
Other Income (Expense)															
81000 Other Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
82000 Other Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
82100 Gain (Loss) on Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Other Income (Expense)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
NET INCOME	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%

NAHAC Funding Details

Cumulative Funds Available and Used through June 30, 2016

	(a) HHF Participation Cap (from the current HPA Amendment)	Cumulative used through 09.30.2016	Available funds
Principal Reduction Program (B1)	\$99,935,128.00	\$52,961,631.00	\$46,973,497.00
Second Lien Relief Program (B2)	\$6,469,200.00	\$5,869,200.00	\$600,000.00
Short Sale Acceleration Program (B3)	\$289,179.00	\$289,179.00	\$0.00
Mortgage Assistance Program (MAP) (B4)	\$52,275,976.00	\$30,924,386.00	\$21,351,590.00
MAPA (B5)	\$1,613,451.00	\$1,613,451.00	\$0.00
Reinstatement (B8)	\$17,081,271.00	\$0.00	\$17,081,271.00
Admin	\$25,247,676.00	\$17,453,978.00	\$7,793,698.00
Total	\$202,911,881.00	\$109,111,825.00	\$93,800,056.00

Treasury Draws Taken through June 30, 2016

<u>Date</u>	<u>Amount</u>
9/23/2010	2,600,000.00
4/25/2011	4,851,000.00
12/28/2011	4,851,000.00
5/31/2012	5,620,000.00
8/30/2012	14,170,000.00
12/26/2012	21,950,000.00
3/4/2013	20,000,000.00
5/6/2013	24,800,000.00
6/27/2014	13,207,869.00
Total	<u>112,049,869.00</u>