

Schedule A-1

Identification of Documents and Data Required for 75% Completion of a File

For a file to be considered 75% complete, eight (8) of eleven (11) of the documents described below for an applicant without a homeowner's association and nine (9) of twelve (12) of the documents described below for an applicant with a homeowner's association must be obtained and delivered to NAHAC. All documents must be received in their entirety to be considered as complete, including signature and date, when applicable. The documents with a * below must be provided or a file will not be considered 75% complete.

- 1) Driver's License or State Issued Identification Card(s)*
- 2) Social Security Card(s)
- 3) Request for Mortgage Assistance Affidavit (RMA)/Dodd Frank*
- 4) Third Party Authorization
- 5) Borrower Certification
- 6) Form 4506-T
- 7) First, second and any subordinate mortgage statements on property
- 8) Paystubs (four weeks)
- 9) Complete tax return, including W-2 and corresponding schedules, signed and dated (most recent tax year)
- 10) Recent bank statements (60 days and earlier)
- 11) Most recent utility statements for garbage and sewer
- 12) When applicable, most recent homeowner's association statement