

NAHAC



FINANCE SUMMARY

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Date Prepared: 8/8/2017

1. Summary

Audit fieldwork by Houldsworth, Russo & Co is scheduled for August 7th through 11th. The budget is in the process of being prepared for the upcoming year. We are also in the process of completing the internal compliance reviews for Q4 of FY16 through Q3 of FY17. Annual certification letters have been completed and submitted to Treasury. Speridian has completed Phase I of NMAS and should be completing Phase II shortly. The audit fees have decreased by \$10K due to "this year's audit [being] so clean".

2. Finance Report Discussion

Balance Sheet

- Other current assets negative balance due to funds transferred from Culinary account to pay for back wage settlement that will be paid by NAHAC in the next payroll cycle.
- Accounts payable balance decrease due to large invoices from Springboard and Speridian for June paid off in July and invoices for July received and not paid until August.

Income Statement

- **Program fundings for the month have exceeded the \$1 million goal for the second month in a row!!**
- Interest income in prior month was high due to extra interest income received. Expected to normalize going forward.
- Statistical data and file intake decreased due to invoices not yet received from Core Logic and Experian for work done in July.
- Marketing has decreased as Braintrust has reached the Web phase of their contract which requires half the hours it previously did.
- Accounting increased primarily due to additional fees for Agreed Upon Procedures done by HRC for 2016.
- We are still waiting for invoices for legal and consulting services performed in July. There is a negative balance due to accrued fees for the 2017 HRC audit being reversed. This will diminish over time as invoices are received and entered.
- Software expense is in a negative due to a small refund received in July that was paid in June.
- Telephone/Internet/Security has decreased due to invoices for July from Cox and Century link not being received.
- Springboard invoices have not yet been received for July, resulting in the decrease in IT services reported.
- Depreciation expense has increased due to Speridian phase 1 implementation costs being complete and now being depreciated.

3. Actions & Recommendations

Nevada Affordable Housing Assistance Corporation Balance Sheet

	July 31, 17	June 30, 17	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10100 · Checking - Operating (BNY 9079)	509,839	452,636	57,203
10200 · Checking - ACH Txfr (BNY 6666)	15,611	15,611	-
10300 · Investment Account - BNY Sweep	20,093,630	21,300,600	-1,206,969
Total Checking/Savings	20,619,081	21,768,847	-1,149,766
Accounts Receivable			
11100 · Funds Receivable B-4 Client	70,858	72,153	-1,295
Total Accounts Receivable	70,858	72,153	-1,295
Other Current Assets			
13000 · Prepaid Expenses	47,683	59,792	-12,109
14200 · Other Current Assets	(16,669)	3,644	-20,313
Total Other Current Assets	31,014	63,436	(32,422)
Total Current Assets	20,720,952	21,904,435	-1,183,483
Fixed Assets			
15000 · Fixed Assets			
15100 · Office Equipment	112,457	112,457	-
15200 · Software	174,184	154,184	20,000.00
15300 · Furniture and Fixtures	24,742	24,742	-
Total 15000 · Fixed Assets	311,383	291,383	20,000.00
16000 · Accumulated Depreciation	(184,068)	(179,182)	-4,886
Total Fixed Assets	127,315	112,201	15,114
Other Assets			
17000 · Refundable Deposits	14,837	14,837	-
Total Other Assets	14,837	14,837	-
TOTAL ASSETS	20,863,104	22,031,473	-1,168,369
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	83,615	87,407	-3,792
21100 · Funds Payable B1-B3	-	-	0
Total Accounts Payable	83,615	87,407	(3,792)
Credit Cards			
22000 · Nevada State Bank Credit Card	-	342	(342.02)
Total Credit Cards	-	342	(342.02)
Other Current Liabilities			
23000 · Accrued Expenses	-	49,080	(49,079.65)
25000 · Deferred Revenue	20,776,112	21,891,267	-1,115,155
Total Other Current Liabilities	20,776,112	21,940,346	-1,164,234
Total Current Liabilities	20,859,727	22,028,096	-1,168,369

Nevada Affordable Housing Assistance Corporation
Balance Sheet

	July 31, 17	June 30, 17	\$ Change
Long Term Liabilities			
27000 - Unclaimed Property	3,377	3,377	-
Total Long Term Liabilities	3,377	3,377	-
Total Liabilities	20,863,104	22,031,473	-1,168,369
TOTAL LIABILITIES & EQUITY	20,863,104	22,031,473	-1,168,369

NAHAC Income Statement
September 2016

INCOME	Budget	Current 2017	2016	2016	2016	2016	2016	2017	2017	2017	2017	2017	2017	YTD Actual	% of Budget
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	w/ Budget	
Total Program Contract Revenue		1,115,155	394,001	502,145	411,274	1,008,731	360,555	611,068	730,842	902,809	1,001,640	618,842	1,246,057		
Other Revenues															
41000 Lien Satisfaction Recoveries		13,694	23,233	9,738	19,392	12,997	15,087	14,932	8,511	9,829	2,603	3,300	12,450		
42000 Interest Income		9,823	40	37	32	29	36	407	2,203	2,032	3,870	5,108	13,737		
Total Other Revenues		23,517	23,272	9,774	19,424	13,026	15,123	15,339	10,714	11,861	6,473	8,408	26,187		
TOTAL INCOME		1,138,672	417,273	511,919	430,698	1,021,757	375,677	626,407	741,556	914,670	1,008,113	627,250	1,272,244		
Direct Program Funding Costs															
50100 B1 Principal Reduction		931,379	232,600	198,631	259,576	615,554	193,492	241,977	399,588	543,667	751,011	375,146	873,506		
50200 B2 SMRP		33,936	60,665	85,103	-	243,877	46,784	49,639	115,327	73,320	-	30,412	81,393		
50400 B4 MAP (UMA)		39,133	21,020	-	30,318	-	3,856	6,001	6,759	35,112	25,828	-	33,675		
55000 B5 MAPA		-	-	-	-	-	-	-	-	-	(7,109)	-	-		
50800 B8 MRAP (MRP)		31,275	-	-	-	-	-	45,524	26,463	68,605	69,549	1,709	52,138		
TOTAL DIRECT PROGRAM FUNDING COSTS		1,035,723	314,285	283,734	289,894	859,431	244,132	343,141	548,137	720,704	839,279	407,267	1,040,712		
GROSS EARNINGS		102,949	102,988	228,186	140,804	162,326	131,545	283,266	193,419	193,966	168,834	219,983	231,532		
EXPENSES															
Transaction Related Expenses 60000															
61000 Recording Fees		1,387	2,668	4,533	5,329	4,022	4,268	10,559	8,670	4,697	2,839	2,413	3,034		
62000 Appraisal Fees		-	350	4,000	400	-	-	-	-	-	-	-	-		
63000 Bank Fees		1,050	970	1,200	837	998	948	-	2,032	908	816	913	971		
Counseling Expenses 64000:															
64100 Business Partners		1,250	-	-	-	-	8,800	5,100	1,300	3,500	9,700	8,200	3,967		
64200 Statistical Data		-	467	4,967	-	4,500	5,601	473	781	638	634	1,440	759		
64300 File Intake Costs		-	107	106	104	106	105	362	162	142	175	327	228		
64000 Counseling Expenses- Other		-	-	-	-	-	-	-	-	-	-	-	-		
Total Counseling Expenses		1,250	574	5,073	104	4,606	14,506	5,935	2,243	4,280	10,509	9,967	4,954		
Total Transaction Related Expenses		3,687	4,561	14,806	6,670	9,625	19,722	16,494	12,945	9,885	14,164	13,293	8,959		
General and Administrative Expenses 70000															
Compensation Expenses 71000															
Salaries and Wages 71100:															
71110 Operations		17,841	33,597	28,501	19,068	19,248	21,825	19,370	20,527	25,288	16,851	16,753	13,229		
71120 Accounting		3,924	7,403	7,429	3,924	3,139	3,139	3,139	3,139	4,741	3,139	3,139	3,139		
71130 Underwriting		9,061	9,446	14,442	10,111	10,318	10,494	9,311	9,216	13,806	9,603	9,246	9,043		
71140 Closing and Recon		12,093	14,678	22,021	14,686	16,062	12,080	12,689	12,957	18,636	10,368	11,963	13,263		
71160 Temporary Labor		12,038	-	-	-	-	527	5,386	11,374	9,687	18,882	9,338	17,803		
Total Salaries and Wages		54,957	65,124	72,393	47,789	48,767	48,065	49,896	57,213	72,158	58,843	50,439	56,477		
71200 Payroll Tax Expenses		4,966	6,552	6,610	4,974	3,845	3,704	4,803	5,223	7,109	4,238	4,349	4,264		
Employee Benefits and Other HR 71300															
71310 Medical and Dental		5,325	5,198	9,051	5,445	11,675	6,044	6,044	(1,182)	5,478	5,456	4,821	5,325		
71320 Workers' Compensation		-	287	-	1,381	-	(287)	-	-	-	-	-	-		
71330 Employee Training		-	-	10	-	-	-	-	-	-	-	-	-		
71340 Payroll Processing Charges		947	2,818	1,067	1,035	1,619	1,006	978	1,438	978	946	2,278	948		
71300 Other Employee Benefits and HR		-	-	-	-	-	-	-	-	-	-	-	-		
71000 Compensation Expenses - Other		320	-	-	-	309	-	-	-	29	-	-	-		
Total Employee Benefits and Other HR		6,592	8,304	10,127	7,861	13,603	6,763	7,022	256	6,485	6,402	7,099	6,273		
Total Compensation Expenses		66,515	79,979	89,131	60,624	66,215	58,532	61,720	62,692	85,752	69,483	61,887	67,014		

NAHAC Income Statement
September 2016

Budget	Current 2017	2016	2016	2016	2016	2016	2017	2017	2017	2017	2017	2017	YTD Actual	w/ Budget	% of Budget
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
Advertising, Marketing and PR 72000															
72100	Website Expenses	300	180	-	-	-	-	1,091	914	-	-	-			
72200	Marketing Expenses	10,680	250	-	-	-	-	417	1,388	10,000	10,000	20,000			
72300	Sponsorships	-	-	-	-	-	-	-	-	-	-	-			
72400	Dues, Subscriptions, & Recruitment	122	-	-	-	-	-	-	-	-	-	122			
72500	Public Relations	-	-	-	-	-	-	-	-	-	-	-			
Total Advertising, Marketing and PR		11,102	430	-	-	-	-	1,508	2,302	10,000	10,000	20,122			
Professional Services 73000															
73100	Accounting and Audit Services	24,583	100	100	3,500	8,000	3,500	20,583	17,083	17,083	17,583	19,883	19,583		
73200	Legal Services	(42,518)	-	9,733	22,993	329	23,361	48,309	34,513	16,980	-	51,954	49,080		
73300	Consulting Services	-	-	3,000	14,101	35,902	7,459	30,440	9,562	13,603	13,751	13,982	9,612		
73400	Other Professional Services	198	-	62	-	945	1,449	229	44	-	300	525	52		
Total Professional Services		(17,737)	100	12,895	40,594	45,176	35,769	99,561	61,202	47,666	31,634	86,344	78,327		
Building, Leases and Equipment 74000															
74100	Rent - Office	7,186	8,470	8,170	8,170	8,170	5,863	8,170	6,870	7,202	6,980	7,281	7,186		
74200	Rent - Equipment	358	-	361	377	361	-	358	361	-	358	367	45		
74300	Building Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-		
74400	Equipment Repairs and Maintenance	148	144	288	-	144	-	288	144	144	207	114	118		
74500	Utilities Expense	54	-	109	27	88	284	-	353	246	247	54	54		
74600	Janitorial Expense	720	-	305	360	360	360	360	360	360	360	360	360		
Total Building, Leases and Equipment		8,466	8,614	9,232	8,934	9,123	6,507	9,176	8,088	7,952	8,152	8,176	7,763		
Insurance Expense 75000															
75100	Directors & Officers Insurance	1,882	1,667	1,667	1,563	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,965		
75200	Property and General Liability Insurance	79	301	301	301	301	301	301	301	301	301	(215)	301		
75300	Crime Insurance	206	484	484	484	484	484	440	412	206	206	206	206		
75500	Cyber Insurance	-	329	329	329	329	329	241	-	-	-	-	-		
75500	Professional Liability Insurance	1,275	900	900	900	900	900	817	2,550	1,275	1,275	1,275	1,275		
Total Insurance Expense		3,442	3,680	3,680	3,576	3,680	3,680	3,466	4,930	3,449	3,449	2,933	3,747		
Office Expenses 76000															
75100	Supplies	330	332	1,092	593	75	480	729	393	613	1,926	652	696		
75200	Postage and Freight	182	22	305	556	506	403	540	437	461	349	172	34		
75400	Office Furniture and Equipment	-	-	-	-	-	-	-	-	-	-	-	-		
75500	Dues and Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-		
76500	Document Storage & Destruction	25	97	60	97	122	25	25	25	25	25	60	-		
Total Office Expenses		537	451	1,457	1,246	703	908	1,294	855	1,099	2,300	884	730		
Information, Tech and Communications 77000															
77100	Technology Hardware	-	-	-	-	-	-	-	-	-	-	-	-		
77200	Software Expense	(3)	491	491	491	509	275	275	-	-	-	-	1,304		
77300	Telephone / Internet / Security	772	247	1,701	370	1,765	1,139	1,666	1,008	1,373	1,887	1,221	1,666		
77400	IT Services	20,668	2,458	12,898	14,062	22,251	2,250	87,177	37,516	32,253	24,496	32,259	38,262		
Total Information, Tech and Communications		21,437	3,196	15,090	14,923	24,525	3,664	89,118	38,524	33,626	26,383	33,480	41,232		
Travel Expenses 78000															
78100	Airfare	-	-	-	1,198	528	-	116	-	-	795	-	-		
78200	Accommodations	-	-	-	743	285	-	259	-	-	-	-	1,383		
78300	Auto and Parking	-	85	332	93	307	571	67	242	4	46	8	105		
78400	Travel - Meals & Entertainment	166	-	277	112	27	218	-	-	157	353	29	-		
78500	Non-Employee Travel	-	-	-	-	-	-	-	-	-	-	-	-		
78000	Other Travel	-	-	-	-	-	-	-	-	-	-	-	-		
Total Travel Expenses		166	85	610	2,146	1,147	789	183	501	161	1,194	37	1,488		
Other General and Administrative 79000															
79100	Depreciation Expense	4,886	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,933	1,932	2,107		
79300	Taxes and Licenses	-	-	-	-	-	-	-	-	-	-	-	-		
79500	Board Expenses	320	-	100	160	200	-	260	200	100	100	460	-		
79000	Other General and Administrative	129	-	-	-	-	42	62	42	42	42	60	43		
Total Other General and Administrative		5,335	1,932	2,032	2,092	2,132	1,974	2,254	2,174	2,074	2,075	2,452	2,150		
Total General and Administrative Expenses		99,263	98,467	134,126	134,134	152,701	111,823	266,772	180,474	184,081	154,670	206,192	222,573		

**NAHAC Income Statement
September 2016**

	Budget	Current 2017 Jul	2016 Aug	2016 Sep	2016 Oct	2016 Nov	2016 Dec	2017 Jan	2017 Feb	2017 Mar	2017 Apr	2017 May	2017 Jun	YTD Actual w/ Budget	% of Budget
TOTAL EXPENSES		102,950	103,028	148,932	140,804	162,326	131,545	283,266	193,419	193,966	168,834	219,485	231,532		
Other Income (Expense)															
81000 Other Income		-	40	-	-	-	-	-	-	-	-	-	-		
82000 Other Expense		-	-	-	-	-	-	-	-	-	-	(498)	-		
Total Other Income (Expense)		-	40	-	-	-	-	-	-	-	-	(498)	-		
NET INCOME		-	-	79,254	-	-	-	-	-	-	-	-	-		

NAHAC Funding Details

Cumulative Funds Available and Used through July 31, 2017

	(a) HHF Participation Cap (from the current HPA Amendment)	Cumulative used through 7.31.2017	Available funds
Principal Reduction Program (B1)	\$96,447,398.00	\$58,146,526.07	\$38,300,871.93
Second Lien Relief Program (B2)	\$16,495,339.00	\$6,513,474.73	\$9,981,864.27
Short Sale Acceleration Program (B3)	\$289,179.00	\$289,179.12	\$0.00
Mortgage Assistance Program (MAP) (B4)	\$47,707,641.00	\$31,161,569.78	\$16,546,071.22
MAPA (B5)	\$1,613,451.00	\$1,606,718.01	\$6,732.99
Reinstatement (B8)	\$15,111,197.00	\$295,263.17	\$14,815,933.83
Admin	\$25,247,676.00	\$19,159,349.67	\$6,088,326.33
Total	\$202,911,881.00	\$117,172,080.55	\$85,739,800.57

Estimated months of funding remaining through Dec. 31, 2020	41
Average monthly funding to use funds by Dec. 31, 2020	2,091,215

Treasury Draws Taken through July 31, 2017

<u>Date</u>	<u>Amount</u>
9/23/2010	2,600,000.00
4/25/2011	4,851,000.00
12/28/2011	4,851,000.00
5/31/2012	5,620,000.00
8/30/2012	14,170,000.00
12/26/2012	21,950,000.00
3/4/2013	20,000,000.00
5/6/2013	24,800,000.00
6/27/2014	13,207,869.00
12/27/2016	24,385,727.00
Total	<u>136,435,596.00</u>