

NAHAC

FINANCE SUMMARY

Prepared By: Chantell Legacy

Date Prepared: 3/6/2018



1. **Summary**

E&S is in the process of completing the internal compliance reviews for Q2 through Q3 of FY17. Part one of the SIGTARP travel request was submitted on March 3.

2. **Finance Report Discussion**

Balance Sheet

- Prepaid expenses decreased primarily due to Omninet, HPN, and Principal Financial not being prepaid this month as per usual.
- Other current assets cleared in current month. \$100K held by the bank until supporting documentation for that borrower were provided and a small misc. refund owed to NAHAC.
- AP decreased primarily due to the below invoices listed not being received for the month as expected.

Income Statement

- Lien satisfaction recoveries increased due to a single borrower selling their home, resulting in that homeowner being required to pay off the remaining balance borrowed from NAHAC, in accordance with the terms of the program.
- The decrease in program funding was primarily due to a decrease in B2 funding from prior months.
- Prior month decrease in professional liability insurance is due to a timing difference.
- The decrease in consulting services is due to hiring Greg Glover (former contractor).
- Invoices not yet received for current month expenses:

Account

Recording Fees
Business Partners
File Intake
Statistical Data
Marketing
Legal
IT Services

Vendor

Simplifile
CPLC, Community Services, Financial guidance
Experian
CoreLogic
Braintrust
Fennemore Craig
Speridian

3. **Actions & Recommendations**

Semi-annual review of By-Laws on board meeting agenda for March.

Nevada Affordable Housing Assistance Corporation

Balance Sheet

	2/28/2018	1/31/2018	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10100 · Checking - Operating (BNY 9079)	456,628	318,496	138,132
10200 · Checking - ACH Txfr (BNY 6666)	15,611	15,611	-
10300 · Investment Account - BNY Sweep	11,435,630	12,592,596	-1,156,966
Total Checking/Savings	11,907,868	12,926,702	-1,018,834
Accounts Receivable			
11100 · Funds Receivable B-4 Client	53,053	53,053	0
Total Accounts Receivable	53,053	53,053	0
Other Current Assets			
13000 · Prepaid Expenses	37,608	57,136	-19,528
14200 · Other Current Assets	-	101,204	-101,204
Total Other Current Assets	37,608	158,340	(120,732)
Total Current Assets	11,998,529	13,138,095	-1,139,566
Fixed Assets			
15000 · Fixed Assets			
15100 · Office Equipment	112,457	112,457	-
15200 · Software	321,074	321,074	-
15300 · Furniture and Fixtures	24,742	24,742	-
Total 15000 · Fixed Assets	458,273	458,273	-
16000 · Accumulated Depreciation	(237,373)	(228,787)	-8,586
Total Fixed Assets	220,900	229,486	-8,586
Other Assets			
17000 · Refundable Deposits	14,837	14,837	-
Total Other Assets	14,837	14,837	-
TOTAL ASSETS	12,234,266	13,382,418	-1,148,152
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	6,285	151,192	-144,907
Total Accounts Payable	6,285	151,192	(144,907)
Credit Cards			
22000 · Nevada State Bank Credit Card	-	696	(696.35)
Total Credit Cards	-	696	(696.35)
Other Current Liabilities			
23500 · Garnishments Payable	-	(206)	206
25000 · Deferred Revenue	12,224,605	13,227,359	-1,002,754
Total Other Current Liabilities	12,224,605	13,227,153	-1,002,548
Total Current Liabilities	12,230,890	13,379,041	-1,148,152
Long Term Liabilities			

Nevada Affordable Housing Assistance Corporation

Balance Sheet

	2/28/2018	1/31/2018	\$ Change
27000 - Unclaimed Property	3,377	3,377	-
Total Long Term Liabilities	3,377	3,377	-
Total Liabilities	12,234,266	13,382,418	-1,148,152
TOTAL LIABILITIES & EQUITY	12,234,266	13,382,418	-1,148,152

	Budget	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Current		Mar	Apr	May	Jun	YTD Actual w/ Budget	% of Budget
									Feb							
INCOME																
Total Program Contract Revenue	28,015,270	1,192,948	881,128	1,497,291	1,639,731	1,159,944	1,194,710	1,150,711	1,002,754	1,330,059	1,357,407	1,356,550	1,378,217	15,141,450	54%	
Other Revenues																
41000 Lien Satisfaction Recoveries	100,000	13,694	5,999	10,697	1,967	4,762	3,055	6,049	20,578	8,924	10,708	10,708	10,763	107,904	108%	
42000 Interest Income	75,000	9,823	11,014	10,491	9,927	9,791	9,170	9,976	10,521	6,250	6,250	6,250	6,250	105,713	141%	
Total Other Revenues	175,000	23,517	17,013	21,188	11,894	14,553	12,225	16,025	31,099	15,174	16,958	16,958	17,013	213,617	122%	
TOTAL INCOME	28,190,270	1,216,465	898,141	1,518,479	1,651,625	1,174,497	1,206,935	1,166,736	1,033,853	1,345,233	1,374,365	1,373,508	1,395,230	15,355,067	54%	
Direct Program Funding Costs																
50100 B1 Principal Reduction	21,947,394	931,379	518,973	1,222,601	1,286,092	688,508	723,606	646,717	601,902	860,000	860,000	860,000	860,000	10,059,778	46%	
50200 B2 SMRP	1,406,913	33,936	40,015	38,983	-	50,000	104,653	118,380	47,025	60,000	60,000	60,000	60,000	672,992	48%	
50300 B4 MAP	-	-	4,760	-	-	-	-	-	-	-	-	-	-	4,760	0%	
50400 B4 MAP (UMA)	1,025,476	39,133	51,258	64,896	70,150	89,412	101,539	126,520	153,679	91,510	109,813	109,813	110,372	1,118,095	109%	
50800 B8 MRAP (MRP)	893,288	31,275	66,974	66,974	13,823	52,711	159,209	98,805	112,699	116,832	79,714	95,657	95,657	1,019,500	114%	
TOTAL DIRECT PROGRAM FUNDING COSTS	25,273,070	1,035,723	681,980	1,340,303	1,408,953	987,129	1,028,603	1,004,316	919,438	1,091,224	1,125,470	1,125,470	1,126,516	12,875,125	51%	
GROSS EARNINGS	2,917,200	180,742	216,161	178,176	242,672	187,368	178,332	162,420	114,415	254,009	248,895	248,038	268,714	2,479,942	85%	
EXPENSES																
Transaction Related Expenses 60000																
61000 Recording Fees	60,000	1,387	1,596	1,885	3,160	166	2,677	1,604	-	5,355	6,409	6,426	6,459	37,124	62%	
63000 Bank Fees	12,000	1,050	853	1,219	1,562	1,008	912	1,028	1,280	1,000	1,000	1,000	1,000	12,912	108%	
Counseling Expenses 64000:																
64100 Business Partners	90,000	3,150	5,550	3,600	5,167	4,117	5,717	5,317	1,667	6,000	6,000	6,000	6,000	58,285	65%	
64200 Statistical Data	23,000	710	1,102	692	733	571	1,377	1,274	467	1,000	1,000	1,000	1,000	10,926	48%	
64300 File Intake Costs	2,000	452	485	568	379	363	736	578	-	500	500	500	500	5,561	278%	
Total Counseling Expenses	115,000	4,312	7,137	4,860	6,279	5,051	7,830	7,169	2,134	7,500	7,500	7,500	7,500	74,772	65%	
Total Transaction Related Expenses	187,000	6,749	9,586	7,964	11,001	6,225	11,419	9,801	3,414	13,855	14,909	14,926	14,959	124,808	67%	
General and Administrative Expenses 70000																
Compensation Expenses 71000																
Salaries and Wages 71100:																
71110 Operations	238,000	17,841	25,236	20,917	16,755	16,771	19,459	20,891	25,212	19,833	19,833	19,833	19,833	242,414	102%	
71120 Accounting	41,000	3,924	4,709	3,140	3,139	3,142	3,139	3,369	3,149	3,417	3,417	3,417	3,417	41,379	101%	
71130 Underwriting	120,000	9,061	14,480	9,460	9,001	9,386	10,151	9,311	9,404	10,000	10,000	10,000	10,000	120,254	100%	
71140 Closing and Recon	102,000	12,093	12,231	8,263	10,358	7,879	7,845	7,844	7,845	8,500	8,500	8,500	8,500	108,358	106%	
71150 Call Center	42,000	-	-	-	-	-	-	-	-	3,500	3,500	3,500	3,500	-	-	
71160 IT Department	85,000	-	-	-	-	-	-	-	-	7,083	7,083	7,083	7,083	-	-	
71170 Temporary Labor	419,000	17,255	26,846	21,478	29,259	23,676	21,850	16,010	11,122	37,392	44,753	44,871	45,099	339,611	81%	
Total Salaries and Wages	1,047,000	60,174	83,502	63,258	68,512	60,854	62,444	57,425	56,732	89,725	97,086	97,204	97,432	894,348	85%	
71200 Payroll Tax Expenses	53,000	4,966	5,101	3,462	3,120	2,782	3,018	4,886	5,591	4,543	4,916	4,922	4,934	52,241	99%	
Employee Benefits and Other HR 71300																
71310 Medical and Dental	97,000	5,325	4,811	7,384	5,571	5,333	5,352	5,352	5,352	8,083	8,083	8,083	8,083	76,812	79%	
71320 Workers' Compensation	1,400	-	-	-	107	107	107	107	107	-	-	-	400	935	67%	
71330 Employee Training	3,500	-	45	-	35	-	-	-	-	-	1,000	-	-	1,080	31%	
71340 Payroll Processing Charges	14,000	947	982	982	1,644	981	923	1,137	982	1,200	1,298	1,300	1,303	13,679	98%	
71300 Other Employee Benefits and HR	500	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	
71000 Compensation Expenses - Other	-	320	25	-	-	-	-	-	-	-	-	-	-	345	0%	
Total Employee Benefits and Other HR	116,400	6,592	5,863	8,366	7,357	6,421	6,382	6,596	6,441	9,283	10,381	9,383	9,786	92,851	80%	
Total Compensation Expenses	1,216,400	71,732	94,466	75,086	78,989	70,057	71,844	68,907	68,764	103,551	112,383	111,509	112,152	1,039,440	85%	

		Current											YTD Actual		
Budget		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	w/ Budget	% of Budget
Advertising, Marketing and PR 72000															
72100	Website Expenses	6,000	300	-	-	-	-	-	906	500	500	500	500	3,206	53%
72200	Marketing Expenses	60,000	10,680	9,090	9,783	9,075	20,476	17,095	10,040	5,000	5,000	5,000	5,000	106,239	177%
72300	Marketing Campaigns	50,000	-	-	-	-	-	-	-	15,000	-	-	20,000	35,000	70%
72400	Dues, Subscriptions, & Recruitment	500	122	122	141	122	121	122	122	42	42	42	42	1,162	232%
72500	Marketing Collateral	2,000	-	-	-	-	-	-	-	167	167	167	167	-	-
Total Advertising, Marketing and PR		118,500	11,102	9,212	9,924	9,197	20,597	17,217	10,162	1,028	20,709	5,709	5,709	146,275	123%
Professional Services 73000															
73100	Accounting and Audit Services	240,000	24,583	22,747	17,083	37,083	17,083	17,083	31,000	14,500	20,000	20,000	20,000	261,162	109%
73200	Legal Services	263,000	(15,285)	(1,187)	(8,570)	19,198	3,237	7,378	-	-	21,917	21,917	21,917	92,439	35%
73300	Consulting Services	97,000	13,300	13,899	13,300	13,300	10,175	10,790	1,946	-	8,083	8,083	8,083	109,042	112%
73400	Other Professional Services	-	198	-	245	174	250	73	-	-	-	-	-	940	0%
Total Professional Services		600,000	22,796	35,459	22,058	69,755	30,745	35,324	32,946	14,500	50,000	50,000	50,000	463,583	77%
Building, Leases and Equipment 74000															
74100	Rent - Office	87,000	7,186	7,186	7,592	7,641	7,591	7,591	7,591	7,250	7,250	7,250	7,250	88,969	102%
74200	Rent - Equipment	3,000	358	361	-	358	-	358	120	120	250	250	250	2,675	89%
74300	Building Repairs and Maintenance	1,000	-	-	-	520	-	173	87	-	83	83	83	1,112	111%
74400	Equipment Repairs and Maintenance	2,000	148	-	-	-	125	-	-	125	167	167	167	1,066	53%
74500	Utilities Expense	2,500	54	54	-	54	54	111	384	676	208	208	208	2,219	89%
74600	Janitorial Expense	4,500	720	-	360	360	360	360	360	360	375	375	375	4,380	97%
Total Building, Leases and Equipment		100,000	8,466	7,601	7,952	8,933	8,130	8,593	8,542	8,872	8,333	8,333	8,333	100,421	100%
Insurance Expense 75000															
75100	Directors & Officers Insurance	20,000	1,882	1,460	1,460	1,460	1,460	1,460	1,460	1,667	1,667	1,667	1,667	18,770	94%
75200	Property and General Liability Insurance	3,700	79	79	79	79	79	79	79	79	79	79	79	948	26%
75300	Crime Insurance	2,500	206	206	206	206	206	-	138	206	206	206	206	2,198	88%
75500	Cyber Insurance	2,500	-	-	-	-	-	-	-	-	-	-	-	-	0%
75500	Professional Liability Insurance	15,300	1,275	1,275	1,275	1,275	1,275	-	1,285	1,275	1,275	1,275	1,275	14,035	92%
Total Insurance Expense		44,000	3,442	3,020	3,020	3,020	3,020	3,020	1,539	2,962	3,227	3,227	3,227	35,951	82%
Office Expenses 76000															
75100	Supplies	12,000	330	1,742	549	2,701	1,472	1,461	576	1,444	1,000	1,000	1,000	14,275	119%
75200	Postage and Freight	4,500	182	33	300	169	69	177	239	-	375	375	375	2,669	59%
75400	Office Furniture and Equipment	5,000	-	-	-	4,391	-	-	-	-	417	417	417	6,059	121%
75500	Dues and Subscriptions	500	-	-	-	-	-	-	-	-	42	42	42	168	34%
76500	Document Storage & Destruction	1,000	50	-	86	35	25	25	35	-	83	83	83	588	59%
77500	Depreciation Expense - FF&E	3,600	295	295	295	294	295	295	294	294	295	295	295	3,537	98%
Total Office Expenses		26,600	857	2,070	1,230	7,590	1,861	1,958	1,144	1,738	2,212	2,212	2,212	27,296	103%
Information, Tech and Communications 77000															
77100	Technology Hardware	30,000	-	-	-	4,201	-	-	-	-	2,500	2,500	2,500	14,201	47%
77200	Software Expense	22,000	(3)	-	352	12	-	-	-	-	1,833	1,833	1,833	7,694	35%
77300	Telephone / Internet / Security	20,000	772	1,272	1,239	1,239	1,239	1,423	1,055	407	1,667	1,667	1,667	15,313	77%
77400	IT Services	476,000	49,622	47,144	42,531	40,987	36,890	19,295	19,295	4,294	39,667	39,667	39,667	418,725	88%
77500	Depreciation Expense - IT	56,400	4,591	5,147	6,449	7,006	7,563	8,116	8,672	8,291	4,705	4,705	4,705	74,655	132%
Total Information, Tech and Communications		604,400	54,982	53,563	50,571	53,445	45,692	28,834	29,022	12,992	50,372	50,372	50,372	530,588	88%
Travel Expenses 78000															
78100	Airfare	5,000	-	945	-	-	108	-	-	-	417	417	417	2,721	54%
78200	Accommodations	2,500	-	-	-	-	-	(22)	-	-	208	208	208	810	32%
78300	Auto and Parking	2,500	-	10	46	364	105	23	-	-	208	208	208	1,380	55%
78400	Travel - Meals & Entertainment	2,500	166	186	-	133	33	-	598	-	208	208	208	1,948	78%
78500	Non-Employee Travel	250	-	-	-	-	698	-	-	-	21	21	21	782	313%
78000	Other Travel	250	-	-	-	-	6	-	-	-	21	21	21	90	36%
Total Travel Expenses		13,000	166	1,141	46	497	950	23	576	-	1,083	1,083	1,083	7,731	59%
Other General and Administrative 79000															
79300	Taxes and Licenses	2,000	-	-	80	-	-	-	11	-	167	167	167	759	38%
79500	Board Expenses	6,000	320	-	200	200	-	100	-	100	500	500	500	2,920	49%
79000	Other General and Administrative	-	130	43	45	45	91	-	45	45	-	-	-	444	0%

	Budget	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Current		Mar	Apr	May	Jun	YTD Actual	% of Budget
									Feb						w/ Budget	
Total Other General and Administrative	8,000	450	43	325	245	91	100	56	145		667	667	667	667	4,123	52%
Total General and Administrative Expenses	2,730,900	173,993	206,575	170,212	231,671	181,143	166,913	152,894	111,001	240,154	233,986	233,112	253,755	2,355,407	86%	
TOTAL EXPENSES	2,917,900	180,742	216,161	178,176	242,672	187,368	178,332	162,695	114,415	254,009	248,895	248,038	268,714	2,480,215	85%	
Other Income (Expense)																
81000 Other Income	100	-	-	-	-	-	-	275	-	-	-	-	-	-	275	275%
82000 Other Expense	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Total Other Income (Expense)	700	-	-	-	-	-	-	275	-	-	-	-	-	275	39%	
NET INCOME	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	
Monthly % of Admin Expenses		14.9%	24.1%	11.7%	14.7%	16.0%	14.8%	13.9%	11.1%	18.9%	18.1%	18.1%	19.3%			
Cumulative % of Admin Expenses		14.9%	18.8%	15.8%	15.5%	15.6%	15.4%	15.2%	14.8%	15.3%	15.6%	15.8%	16.2%			

NAHAC Funding Details

Cumulative Funds Available and Used through February 28, 2018

	(a) HHF Participation Cap (from the current HPA Amendment)	Cumulative used through 02.28.2018	Available funds
Principal Reduction Program (B1)	\$95,447,398.00	\$63,834,924.87	\$31,612,473.13
Second Lien Relief Program (B2)	\$16,495,339.00	\$6,912,530.33	\$9,582,808.67
Short Sale Acceleration Program (B3)	\$289,179.00	\$289,179.12	\$0.00
Mortgage Assistance Program (MAP) (B4)	\$43,043,410.00	\$31,823,783.34	\$11,219,626.66
MAPA (B5)	\$1,613,451.00	\$1,606,718.01	\$6,732.99
Reinstatement (B8)	\$14,111,197.00	\$916,317.46	\$13,194,879.54
Admin	\$25,247,676.00	\$20,464,641.52	\$4,783,034.48
Total	\$196,247,650.00	\$125,848,094.65	\$70,399,555.47

Estimated months of funding remaining through Dec. 31, 2020

34

Average monthly funding to use funds by Dec. 31, 2020

2,070,575

Treasury Draws Taken through February 28, 2018

<u>Date</u>	<u>Amount</u>
9/23/2010	2,600,000.00
4/25/2011	4,851,000.00
12/28/2011	4,851,000.00
5/31/2012	5,620,000.00
8/30/2012	14,170,000.00
12/26/2012	21,950,000.00
3/4/2013	20,000,000.00
5/6/2013	24,800,000.00
6/27/2014	13,207,869.00
12/27/2016	24,385,727.00
Total	136,435,596.00