



## **MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF NEVADA AFFORDABLE HOUSING ASSISTANCE CORPORATION ON JULY 30, 2018**

The Board of Directors of the Nevada Affordable Housing Assistance Corporation, a Nevada non-profit corporation ("NAHAC"), held a public meeting on July 30, 2018 beginning at 1:30 p.m. PST at the following location:

Housing Division, 3rd Floor Conference Room: 3300 W Sahara Ave Ste 300 Las Vegas, NV 89102

### **1. Call to order, Roll call. 1:40pm PST**

The meeting was called to order by Timothy Whitright, Board Chairperson.  
Roll was taken by AJ Gavilanes, Secretary.

**Board Members present:** Timothy Whitright - Board Chairperson; Michael Holliday - Nevada Housing Division Director; Sharath Chandra - Nevada Business & Industry Director; and Mohammad Nemati - Independent Director.

**Board Members absent:** Rande Johnsen - Independent Director.

#### **Also present:**

- Verise Campbell, Chief Operating Officer/Chief Executive Officer – NAHAC
- Veronica Lewis, Operations Manager - NAHAC
- Tony Cammisio, Call Center Manager & Payroll Manager - NAHAC
- AJ Gavilanes, Office Administrator / Secretary - NAHAC
- Brian Hardy (Ellsworth & Stout CPA's), CPA – NAHAC
- Ann Morgan (Fennemore Craig P.C.), Legal Counsel – NAHAC
- Tyre Gray (Fennemore Craig P.C.), Legal Counsel – NAHAC.

**Members of the public attending in person were asked to sign in, and the sign-in-sheet is attached to the original minutes as Exhibit A.**

### **2. Public comment (1st period)<sup>1</sup>: None.**

### **3. Approval of Agenda for July 30, 2018**

Director Chandra moved to approve Agenda for July 30, 2018. The Motion was seconded by Director Nemati and approved by unanimous vote.

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<sup>1</sup> This public comment agenda item is provided in accordance with NRS 241.020(2)(d)(3) which requires an agenda provide for a period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Comments by the public may be limited to five minutes person as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint.



**4. Items for Board Information, Discussion and Possible Action:**

- a. Authorization for payment of invoice in excess of \$500,000 to the Nevada Housing Division for reimbursement of 291 Down Payment Assistance (DPA) Program fundings in the approximate amount of \$5,478,711.50.**

Verise Campbell presented the information for the first invoice of the Down Payment Assistance (DPA) Program fundings.  
Discussion followed.

Director Chandra moved to approve authorization for payment of invoice in excess of \$500,000 to the Nevada Housing Division for reimbursement of 291 Down Payment Assistance (DPA) Program fundings in the approximate amount of \$5,478,711.50. The Motion was seconded by Director Nemati and approved by unanimous vote.


**5. General Board Comments, Questions and Items for Future Board Meetings:**

Chairman Whitright inquired as to when the next meeting would be. Ms. Campbell advised the board may need to convene in approximately 2-3 weeks.

**6. 2nd period of Public Comment and Discussion<sup>2</sup>: None.**

**7. Adjournment. 3:00pm PST**

**Board approval confirmation:**

A handwritten signature in dark ink, appearing to read "AJ Gavilanes", is written over a horizontal line. Below the line, the text "AJ Gavilanes" and "NAHAC Corporate Secretary" is printed.

AJ Gavilanes  
NAHAC Corporate Secretary

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<sup>2</sup> This public comment agenda item is provided in accordance with NRS 241.020(2)(d)(3) which requires an agenda provide for a period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Comments by the public may be limited to five minutes person as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint.



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AJ Gavilanes  
NAHAC Corporate Secretary

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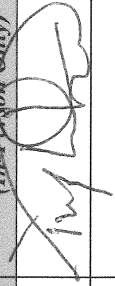
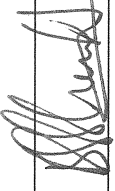
**EXHIBIT A**

**ATTENDANCE SHEET JULY 30, 2018**

**(Attached)**

**PUBLIC MEETING ATTENDANCE RECORD & SIGN-IN**  
**Board of Directors - Nevada Affordable Housing Assistance Corporation (NAHAC)**

Date & Time of Meeting: July 30, 2018 1:30 PM

NAHAC Directors, Officers, Employees and Contractors					
Attendee Name	Organization(s) (N/A if none)	Title(s) (N/A if none)	Attended via Phone	Not In Attendance	Signature (In-Person Only)
Timothy Whitright	Nevada Housing Division / NAHAC Board of Directors	Deputy Administrator / NHD Director & President, Chairperson	<input type="checkbox"/>	<input type="checkbox"/>	
Michael Holliday	Nevada Housing Division / NAHAC Board of Directors	CFO / NHD Director & Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sharath Chandra	Nevada Real Estate Division / NAHAC Board of Directors	Administrator / Nevada Bus. & Industry Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mo Nemati	NAHAC Board of Directors	Independent Director, Vice President & Vice Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rande Johnsen	NAHAC Board of Directors	Independent Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Verise V. Campbell	NAHAC	Chief Executive Officer & Chief Operating Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Veronica Lewis	NAHAC	Operations Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tony Cammiso	NAHAC	Call Center Manager & Payroll Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
A.J. Gavilanes	NAHAC	Office Administrator & Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Brian Hardy	Ellsworth & Stout CPA's / NAHAC	CPA / NAHAC CPA Firm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Chantell Legacy	Ellsworth & Stout CPA's / NAHAC	Auditor / NAHAC CPA Firm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ann Morgan	Fennemore Craig P.C. / NAHAC	Director / NAHAC Legal Firm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tyre Gray	Fennemore Craig P.C.	Legal Counsel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	



NEVADA AFFORDABLE HOUSING ASSISTANCE CORPORATION

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			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

Members of the General Public				
Attendee Name	Organization(s) (N/A if none)	Title(s) (N/A if none)	Number(s) of agenda item(s) to comment on	Signature