



NEVADA AFFORDABLE HOUSING ASSISTANCE CORPORATION

## PUBLIC MEETING NOTICE

### Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors

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**DATE:** June 16, 2020  
**TIME:** 10:00 a.m.  
**LOCATION:** Meeting via teleconference only pursuant to NRS 241.023  
**Dial-In Number:** (872) 240-3311  
**Access Code:** 275-219-269

The public is invited to attend.

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### AGENDA

Items 3, 4, and 6 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Clerk of the Board (AJ Gavilanes, Office Administrator) at [agavilanes@nahac.org](mailto:agavilanes@nahac.org) before the item is called by the Chairman.

Public Comment is limited to 5 minutes per person, per item.

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1. Call to order and roll call of the NAHAC Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**  
*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*
3. Approval of Minutes:
  - a. February 28, 2020
  - b. April 7, 2020
  - c. April 27, 2020
4. Approval of Agenda for June 16, 2020
5. Items to be Presented for Information and Discussion:
  - a. April 2020 Financials
  - b. May 2020 Financials
  - c. NAHAC Operations
    - i. April 2020 Performance Report
    - ii. May 2020 Performance Report

6. Items for Board Information, Discussion and Possible Action:

- a. Authorization for President/Chairperson to bind renewal coverage with RSUI Indemnity Company for annual Directors & Officers Liability commencing on July 1, 2020 in an amount not to exceed \$18,600.
- b. Authorization for President/Chairperson to bind renewal coverage with Philadelphia Indemnity Insurance Company for annual General Liability & Business Personal Property Coverage commencing on June 18, 2020 in an amount not to exceed \$1,032.
- c. Authorization for President/Chairperson to execute an engagement agreement with Houldsworth, Russo & Company, P.C. for the audit of financial statements, agreed upon procedures and Form 990 for NAHAC for the year ended June 30, 2020 in an amount not to exceed \$42,800.
- d. Authorization for President/Chairperson to request an additional allocation to the Hardest Hit Fund® Administrative Budget from The United States Department of the Treasury.
- e. Approval of Fiscal Year 2021 Budget.
- f. Authorization for President/Chairperson to execute a Term Renewal Agreement with Rackspace Technology for a period of 12 months for the Nevada Mortgage Assistance System (NMAS) virtual server infrastructure in an amount not to exceed \$35,000.
- g. Authorization for NAHAC to purchase computer equipment (14 computers, 14 monitors and 14 keyboard/mouse sets) from Dell in a total amount not to exceed \$19,000 to accommodate system upgrades and requirements for telework.
- h. Authorization for President/Chairperson to execute Sixth Amendment to Services Agreement with Springboard Solutions, LLC in an amount not to exceed \$230,000 for the period through April 30, 2021 to provide processing, minimal document collection and eligibility services for Mortgage Assistance Program (MAP).
- i. Approval of revised Program Wind Down Timeline.
- j. Authorization for President/Chairperson to execute a Third Amendment of Lease with 3010 Westbay, LLC for a period of 17 months (June 1, 2020 – October 31, 2021) for lease of current office space with base lease amount as shown:

06/01/2020 – 08/31/2020	\$7,275.81 per month
09/01/2020 – 08/31/2021	\$7,806.40 per month
09/01/2021 – 10/31/2021	\$8,040.59 per month

7. General Board Comments, Questions and Items for Future Board Meetings.

8. Public comment. **(Limited to 5 minutes. Discussion Only)**

*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*"

9. Adjournment

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Items will not necessarily be considered in the sequence listed. The NAHAC Board of Directors may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, or requested from AJ Gavilanes, NAHAC Office Administrator at (702) 675-6635 ([agavilanes@nahac.org](mailto:agavilanes@nahac.org))

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify AJ Gavilanes, NAHAC Office Administrator in writing at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 or by calling (702) 675-6635 or emailing [agavilanes@nahac.org](mailto:agavilanes@nahac.org) prior to the meeting date.

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**Public Notice:** Pursuant to Section 3 of the Declaration of Emergency Directive 006 (“Directive 006”), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended until April 16, 2020. Moreover, pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. See, [http://gov.nv.gov/uploadedFiles/govnewnv.gov/Content/News/Emergency\\_Orders/2020/DeclarationofEmergencyDirective006reOML.3-21-20.pdf](http://gov.nv.gov/uploadedFiles/govnewnv.gov/Content/News/Emergency_Orders/2020/DeclarationofEmergencyDirective006reOML.3-21-20.pdf)

This agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.nahac.org>, and NRS 232.2175 at <https://notice.nv.gov/>.