



NEVADA AFFORDABLE HOUSING ASSISTANCE CORPORATION

PUBLIC MEETING NOTICE

Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors

DATE: September 23, 2020
TIME: 10:00 a.m.
LOCATION: Meeting via teleconference only pursuant to NRS 241.023
Dial-In Number: (646) 749-3122
Access Code: 482-997-573

The public is invited to attend.

AGENDA

Items 3, 4, and 6 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Clerk of the Board (AJ Gavilanes, Office Administrator) at agavilanes@nahac.org before the item is called by the Chairman.

Public Comment is limited to 5 minutes per person, per item.

1. Call to order and roll call of the NAHAC Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**
No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.
3. Approval of Minutes for July 22, 2020
4. Approval of Agenda for September 23, 2020
5. Items to be Presented for Information and Discussion:
 - a. July 2020 Financials
 - b. August 2020 Financials
 - c. NAHAC Operations
 - i. July 2020 Performance Report
 - ii. August 2020 Performance Report
6. Items for Board Information, Discussion and Possible Action:
 - a. Authorization for payment of September invoice to the Nevada Housing Division for reimbursement of 25 Down Payment Assistance (DPA) Program fundings in the amount of \$463,289.
 - b. Authorization for President/Chairperson to execute the renewal of the Employee Ancillary Benefit plans with Principal Life Insurance Company effective October 1, 2020.
 - c. Authorization for President/Chairperson to execute renewal of Workers' Compensation coverage in an annual amount not to exceed \$1300 commencing on October 1, 2020.

- d. Authorization for President/Chairperson to execute a Sixth Amendment to Professional Services Agreement with Speridian Technologies, LLC in a one-time amount not to exceed \$1,518 to create a Full Pipeline Report in the Nevada Mortgage Assistance System (NMAS) Report Manager.
- e. Authorization for President/Chairperson to execute an Addendum to the Third Amendment to Professional Services Agreement with Agilitec IT, LLC in an amount not to exceed \$8,500 annually to provide SRFax services.
- f. Authorization for President/Chairperson to execute an Amendment to Professional Services Agreement with BTMC, LLC (dba BRAINtrust) in an amount not to exceed \$17,500 for a period of 5 months from October 1, 2020 through February 28, 2021 for Organic Social Media (\$3,500 per month).
- g. Authorization for President/Chairperson to execute Memorandum of Understanding with Neighborhood Housing Services of Southern Nevada (NHSSN) regarding coordination of homeowner information for the CARES (Coronavirus Aid, Relief, and Economic Security Act) Housing Assistance Program (CHAP).
- h. Authorization for President/Chairperson to execute an amendment to Section 3, Devotion to Company Business, of the employment agreement with Verise Campbell.
- i. Approval to establish and fill new “Floater” position - Regular Full-Time Employee - Non-Exempt - \$36,420.80 annually.
- j. Approval to eliminate “Outreach Coordinator” position.
- k. Approval of updated Organizational chart.

7. General Board Comments, Questions and Items for Future Board Meetings.

8. Public comment. **(Limited to 5 minutes. Discussion Only)**

No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.”

9. Adjournment

Items will not necessarily be considered in the sequence listed. The NAHAC Board of Directors may combine two or more agenda items for consideration; remove an item from the agenda; or delay discussion relating to an item on the agenda at any time. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, or requested from AJ Gavilanes, NAHAC Office Administrator at (702) 675-6635 (agavilanes@nahac.org)

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify AJ Gavilanes, NAHAC Office Administrator in writing at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 or by calling (702) 675-6635 or emailing agavilanes@nahac.org prior to the meeting date.

Public Notice: Pursuant to Section 3 of the Declaration of Emergency Directive 006 (“Directive 006”), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended until April 16, 2020. Moreover, pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. See, http://gov.nv.gov/uploadedFiles/govnewnv.gov/Content/News/Emergency_Orders/2020/DeclarationofEmergencyDirective006reOML.3-21-20.pdf

This agenda has been electronically posted in compliance with NRS 241.020(3) at <http://www.nahac.org>, and NRS 232.2175 at <https://notice.nv.gov/>.