



NEVADA AFFORDABLE HOUSING ASSISTANCE CORPORATION

PUBLIC MEETING NOTICE

Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors

DATE: June 16, 2021
TIME: 2:00 p.m.
LOCATION: Nevada Housing Division, 3rd Floor Conference Room
3300 W Sahara Ave Ste 300 Las Vegas, NV 89102

The public is invited to attend in person.

AGENDA

Items 3, 4, and 6 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Clerk of the Board (AJ Gavilanes, Office Administrator) at agavilanes@nahac.org before the item is called by the Chairman.

Public Comment is limited to 5 minutes per person, per item.

1. Call to order and roll call of the NAHAC Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**
No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.
3. Approval of Minutes for May 12, 2021
4. Approval of Agenda for June 16, 2021
5. Items to be Presented for Information and Discussion:
 - a. Homeowner Assistance Fund (HAF) – Steve Aichroth
 - b. April 2021 Financials
 - c. NAHAC Operations
 - May 2021 Performance Report
6. Items for Board Information, Discussion and Possible Action:
 - a. Authorization for President/Chairperson to execute an agreement with CoreLogic to provide homeownership retention reporting required for US Treasury’s final report in a total one-time amount not to exceed \$10,000.
 - b. Authorization for President/Chairperson to bind renewal coverage with RSUI Indemnity Company for annual Directors & Officers Liability commencing on July 1, 2021 in an amount not to exceed \$20,110.

- c. Authorization for President/Chairperson to execute an addendum to the Independent Contractor Agreement with Wyse Choice Consulting to provide quality review on home retention and home acquisition files at the \$40 per file rate, with an average of 75 files per month not to exceed an aggregate period of 6 months.
- d. Authorization for NAHAC to pay Wyse Choice Consulting a one-time amount of \$9,480 for providing quality review on a total of 237 home retention files.
- e. Approval to implement “Operations Manager” job description.
- f. Approval to establish and fill new “Assistant Operations Manager” position - Regular Full-Time Employee - Exempt - Not to exceed \$65,000 annually.
- g. Approval to implement new “Assistant Operations Manager” job description.
- h. Approval of updated Organization chart.

7. General Board Comments, Questions and Items for Future Board Meetings.

8. Public comment. **(Limited to 5 minutes. Discussion Only)**

No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.”

9. Adjournment

Items will not necessarily be considered in the sequence listed. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, requested from AJ Gavilanes, NAHAC Office Administrator at (702) 675-6635 (agavilanes@nahac.org), requested in person at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 and at the scheduled meeting.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify AJ Gavilanes, NAHAC Office Administrator in writing at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 or by calling (702) 675-6635 or emailing agavilanes@nahac.org prior to the meeting date.

In accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 a.m. on the third working day before the meeting on: the NAHAC website, <http://www.nahac.org>; at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102; on the following web site: <http://notice.nv.gov>; and at the following other checked location(s):

- Las Vegas City Hall | 495 S Main St | Las Vegas, NV 89101
- Clark County Government Center | 500 S Grand Central Pkwy | Las Vegas, NV 89155
- West Charleston Library | 6301 W Charleston Blvd. | Las Vegas, NV 89146
- Washoe County Courthouse | 75 Court St | Reno, NV 89501