

PUBLIC MEETING NOTICE

Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors

DATE: September 15, 2023
TIME: 11:00 a.m.
LOCATION: Housing Division, 3rd Floor Conference Room
3300 W Sahara Ave Ste 300 Las Vegas, NV 89102

The public is invited to attend in person.

AGENDA

Items 3, 4, and 6 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Corporate Secretary (A.J. Gavilanes) at AGavilanes@nahac.org before the item is called by the Chairman.

Public Comment is limited to 5 minutes per person, per item.

1. Call to order and roll call of the Nevada Affordable Housing Assistance Corporation Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**
No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.
3. Approval of Minutes for August 23, 2023
4. Approval of Agenda for September 15, 2023
5. Items to be Presented for Information and Discussion:
 - a. August 2023 Financials
 - b. August 2023 Digital Marketing Report
 - c. August 2023 Social Media Report
 - d. NAHAC Operations
 - i. August 2023 Performance Report
 - ii. Senate Bill 305
 - iii. Marketing Initiatives
 1. Lakeview
 2. Manufactured Housing
 - iv. Water Damage - Conference Room

6. Items for Board Information, Discussion and Possible Action:
 - a. Authorization for President/Chairperson to execute the renewal of the Employee Ancillary Benefit plan with Reliance Standard Life Insurance Company effective October 1, 2023.
 - b. Authorization for President/Chairperson to execute renewal of Workers' Compensation coverage with AmTrust North America/Sequoia Insurance Company in an annual amount not to exceed \$866 commencing on October 1, 2023.
 - c. Authorization for President/Chairperson to execute an Independent Contractor Agreement with David Greg Glover for a month-to-month term in an amount of \$60 per hour, not to exceed \$15,000 annually for information technology services effective September 12, 2023.
 - d. Approval to establish and fill new position – Regular Full-Time Employee – Salaried/Exempt: Information Technology Manager – Not to exceed \$72,500 annually.
 - e. Approval of job description for Information Technology Manager.
 - f. Annual review and approval of the Amended and Restated Bylaws of the Nevada Affordable Housing Assistance Corporation (As Amended Through September 14, 2022).
7. General Board Comments, Questions and Items for Future Board Meetings.
8. Public comment. **(Limited to 5 minutes. Discussion Only)**
No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken."
9. Adjournment

Items will not necessarily be considered in the sequence listed. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, requested from the the Corporate Secretary (A.J. Gavilanes) at AGavilanes@nahac.org or (725) 710-9002 or requested in person at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 and at the scheduled meeting.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify A.J. Gavilanes, Corporate Secretary, in writing at P.O. Box 15142 Las Vegas, NV 89114-5142 or by calling (725) 710-9002 or emailing AGavilanes@nahac.org prior to the meeting date.

In accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 a.m. on the third working day before the meeting on: the NAHAC website, <http://www.nahac.org>; at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102; and on the following web site: <http://notice.nv.gov>.