

# PUBLIC MEETING NOTICE

## **Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors**

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**DATE:** September 30, 2024  
**TIME:** 3:30 p.m.  
**LOCATION:** Housing Division, 3rd Floor Conference Room  
3300 W Sahara Ave Ste 300 Las Vegas, NV 89102

**The public is invited to attend in person.**

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### AGENDA

Item 3, and 4 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Corporate Secretary (A.J. Gavilanes) at [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) before the item is called by the Chairman.

Public Comment is limited to 5 minutes per person, per item.

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1. Call to order and roll call of the Nevada Affordable Housing Assistance Corporation Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**  
*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*
3. Approval of Agenda for September 30, 2024
4. Items for Board Information, Discussion and Possible Action:
  - a. Authorization for the President/Chairperson to execute a second addendum to the agreement with BTMC, LLC (dba Braintrust) effective September 1, 2024 for continued social media and marketing services for the period of September 2, 2024 through February 28, 2025 for an additional amount not to exceed \$10,000.
  - b. Authorization for President/Chairperson to execute renewal of Workers' Compensation coverage with AmTrust North America/Sequoia Insurance Company in an annual amount not to exceed \$787 commencing on October 1, 2024.
  - c. Authorization for the President/Chairperson to execute an addendum to the agreement with HOTB effective November 1, 2024 for records retention services for Ninety-Six (96) months (8-year Retention Period) in the pre-paid amount of \$865,920, beginning after the final funding date of the HAF program (program end date).

- d. Authorization for President/Chairperson to execute an addendum to the agreement with Integrita Systems for
  - i. Help Desk and other related services in an amount not to exceed \$2600 monthly retroactive to August 23, 2024;
  - ii. Creation of Information Security and Safeguards Program video for a one-time fee of \$5,000 for required staff orientation and annual education.
- e. Authorization for President/Chairperson to approve proposed changes for the Unemployment Mortgage Assistance (UMA) program to reduce the number of funding months to 6 months.
- f. Authorization for President/Chairperson to execute renewal of Employee Ancillary Benefit plan with Reliance Standard Life Insurance Company effective October 1, 2024.

5. General Board Comments, Questions and Items for Future Board Meetings.

6. Public comment. **(Limited to 5 minutes. Discussion Only)**

*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*

7. Adjournment

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Items will not necessarily be considered in the sequence listed. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, requested from the the Corporate Secretary (A.J. Gavilanes) at [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) or (725) 710-9002 or requested in person at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 and at the scheduled meeting.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify A.J. Gavilanes, Corporate Secretary, in writing at P.O. Box 15142 Las Vegas, NV 89114-5142 or by calling (725) 710-9002 or emailing [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) prior to the meeting date.

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In accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 a.m. on the third working day before the meeting on: the NAHAC website, <http://www.nahac.org>; at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102; and on the following web site: <http://notice.nv.gov>.