

# PUBLIC MEETING NOTICE

## Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors

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**DATE:** December 18, 2024  
**TIME:** 10:00 a.m.  
**LOCATION:** Housing Division, 3rd Floor Conference Room  
3300 W Sahara Ave Ste 300 Las Vegas, NV 89102

**The public is invited to attend in person.**

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Items 3, 4, and 7 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Corporate Secretary (A.J. Gavilanes) at [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) before the item is called by the Chairman.

Public Comment is limited to 5 minutes per person, per item.

1. Call to order and roll call of the Nevada Affordable Housing Assistance Corporation Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**  
*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*
3. Approval of Minutes for October 14, 2024
4. Approval of Agenda for December 18, 2024
5. Items for Non-Action:
  - a. Reappointment of Directors:
    - i. Housing Division Director, Tim Whitright
    - ii. Housing Division Director, Jeneeah Girma
    - iii. Business and Industry Director, Sharath Chandra
6. Items to be Presented for Information and Discussion:
  - a. September 2024 Financials
  - b. October 2024 Financials
  - c. September 2024 Digital Marketing Report
  - d. October 2024 Digital Marketing Report
  - e. September 2024 Social Media Report
  - f. October 2024 Social Media Report
  - g. NAHAC Operations
    - i. September 2024 Performance Report
    - ii. October 2024 Performance Report
    - iii. Payment to United States Department of the Treasury for HAF Interest Repayment in the amount of \$478,945.85.

7. Items for Board Information, Discussion and Possible Action:
    - a. Nomination of Treasurer of Corporation for two years pursuant to the Bylaws.
    - b. Election of Treasurer of Corporation for two years pursuant to the Bylaws.
    - c. Authorization for the President/Chairperson to execute addendum to agreement with HOTB effective October 8, 2024 for Administrative Reporting Services in an amount of \$10,500 per month.
    - d. Annual review and approval of Amended and Restated Bylaws (As Amended Through September 14, 2022, and last approved on September 15, 2023).
    - e. Approval of revised job description for Administrative Assistant.
    - f. Approval of revised job description for Administrator.
    - g. Approval to provide 8-10 percent cost of living wage adjustment to full-time regular employees, excluding the CEO/COO, effective 12/23/2024.
    - h. Approval of new contract of employment with existing Chief Executive Officer/Chief Operating Officer with salary increase to \$168,156 (12%), effective 12/23/2024.
  8. General Board Comments, Questions and Items for Future Board Meetings.
  9. Public comment. **(Limited to 5 minutes. Discussion Only)**  
*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*
  10. Adjournment
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Items will not necessarily be considered in the sequence listed. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, requested from the the Corporate Secretary (A.J. Gavilanes) at [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) or (725) 710-9002 or requested in person at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 and at the scheduled meeting.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify A.J. Gavilanes, Corporate Secretary, in writing at P.O. Box 15142 Las Vegas, NV 89114-5142 or by calling (725) 710-9002 or emailing [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) prior to the meeting date.

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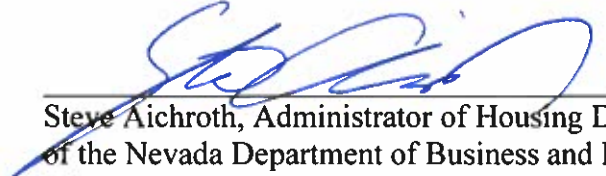
In accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 a.m. on the third working day before the meeting on: the NAHAC website, <http://www.nahac.org>; at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102; and on the following web site: <http://notice.nv.gov>.

**REAPPOINTMENT NOTICE**

Pursuant to Article 3.1(b) of the Bylaws, the undersigned hereby reappoints Timothy Whitright as a Housing Division Director for the Nevada Affordable Housing Corporation, effective December 2, 2024.

Dated this 2<sup>nd</sup> day of November 2024.

**STEVE AICHROTH, ADMINISTRATOR**

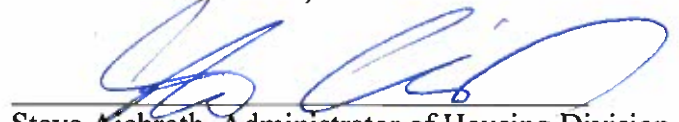
  
Steve Aichroth, Administrator of Housing Division  
of the Nevada Department of Business and Industry

**REAPPOINTMENT NOTICE**

Pursuant to Article 3.1(b) of the Bylaws, the undersigned hereby reappoints Jeneeah M. Girma as a Housing Division Director for the Nevada Affordable Housing Corporation, effective December 2, 2024.

Dated this 2<sup>nd</sup> day of November 2024.

**STEVE AICHROTH, ADMINISTRATOR**



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Steve Aichroth, Administrator of Housing Division  
of the Nevada Department of Business and Industry

**REAPPOINTMENT NOTICE**

Pursuant to Article 3.1(b) of the Bylaws, the undersigned hereby reappoints Sharath Chandra as a Business and Industry Director (“B&I Director”) for the Nevada Affordable Housing Corporation, effective December 2, 2024.

Dated this 25 day of November 2024.

**DR. KRISTOPHER SANCHEZ, DIRECTOR**

  
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Dr. Kristopher Sanchez, Director of the Nevada  
Department of Business and Industry