

PUBLIC MEETING NOTICE

Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors

DATE: January 30, 2025
TIME: 11:00 a.m.
LOCATION: Housing Division, 3rd Floor Conference Room
3300 W Sahara Ave Ste 300 Las Vegas, NV 89102

The public is invited to attend in person.

AGENDA

Items 3, 4, and 6 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Corporate Secretary (A.J. Gavilanes) at AGavilanes@nahac.org before the item is called by the Chairman.

Public Comment is limited to 5 minutes per person, per item.

1. Call to order and roll call of the Nevada Affordable Housing Assistance Corporation Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**
No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.
3. Approval of Minutes for December 18, 2024
4. Approval of Agenda for January 30, 2025
5. Items to be Presented for Information and Discussion:
 - a. November 2024 Financials
 - b. December 2024 Financials
 - c. November 2024 Digital Marketing Report
 - d. December 2024 Digital Marketing Report
 - e. November 2024 Social Media Report
 - f. December 2024 Social Media Report
 - g. NAHAC Operations
 - i. November 2024 Performance Report
 - ii. December 2024 Performance Report
6. Items for Board Information, Discussion and Possible Action:
 - a. Approval of Internal Compliance Review Report for 1st Quarter of Fiscal Year 2025.

- b. Authorization for President/Chairperson to bind renewal coverage with Travelers Casualty and Surety Company of America for an annual crime policy commencing on January 30, 2025, in an amount not to exceed \$1,532.00.
- c. Authorization for President/Chairperson to bind renewal coverage with AmTrust North America/Wesco Insurance Company for an annual professional liability policy commencing on January 30, 2025, in an amount not to exceed \$15,337.
- d. Authorization for President/Chairperson to bind coverage with Beazley Breach Response for an annual cyber liability policy commencing on commencing on January 30, 2025, in an amount not to exceed \$7,210.66.
- e. Resignation of Housing Division Director & Chairperson/President, Tim Whitright.
- f. Nomination of Chairperson/President of Corporation for two years pursuant to the Bylaws.
- g. Election of Chairperson/President of Corporation for two years pursuant to the Bylaws.
- h. Appointment of Housing Division Director, Christine Hess.

7. General Board Comments, Questions and Items for Future Board Meetings.

8. Public comment. **(Limited to 5 minutes. Discussion Only)**

No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

9. Adjournment

Items will not necessarily be considered in the sequence listed. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, requested from the the Corporate Secretary (A.J. Gavilanes) at AGavilanes@nahac.org or (725) 710-9002 or requested in person at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 and at the scheduled meeting.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify A.J. Gavilanes, Corporate Secretary, in writing at P.O. Box 15142 Las Vegas, NV 89114-5142 or by calling (725) 710-9002 or emailing AGavilanes@nahac.org prior to the meeting date.

In accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 a.m. on the third working day before the meeting on: the NAHAC website, <http://www.nahac.org>; at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102; and on the following web site: <http://notice.nv.gov>.

JOE LOMBARDO
Governor

STATE OF NEVADA

DR. KRISTOPHER SANCHEZ
Director



STEVE AICHROTH
Administrator

**DEPARTMENT OF BUSINESS AND INDUSTRY
HOUSING DIVISION
Manufactured Housing**

January 24, 2025

Ms. Verise Campbell,
Chief Executive Officer/ Chief Operating Officer
Nevada Affordable Housing Assistance Corporation

Dear Verise,

Please accept my Notice of Resignation as Board Chair for the Nevada Affordable Housing Assistance Corporation effective January 30, 2025. I am retiring from the workforce after 36 years of service in multiple government positions.

I have appreciated the opportunity to serve with such an incredible Team, Board and amazing Leader. I know that the effectiveness of the Chairmanship is due to the professionalism, dedication and constant communication of the NAHAC Team. In kind, you must be credited for having built and sustained a strong Team and two effective, successful programs.

The Board will grow stronger through the addition of new talented members with diverse skills and perspectives. I wish you, the NAHAC Team and Board, all my best in what surely will be continued success assisting Nevada residents to retain affordable housing.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tim Whitright", with a large, stylized flourish extending to the right.

Tim Whitright,
Deputy Administrator
Nevada Housing Division

APPOINTMENT NOTICE

Pursuant to Article 3.1(b) of the Bylaws, the undersigned hereby appoints Christine Hess as a Housing Division Director for the Nevada Affordable Housing Corporation, effective January 30, 2025.

Dated this 24th day of January 2025.

STEVE AICHROTH, ADMINISTRATOR

Steve Aichroth

Digitally signed by: Steve Aichroth
DN: CN = Steve Aichroth email =
saichroth@housing.nv.gov C = AD O = Housing
Division OU = Administrator
Date: 2025.01.24 09:48:59 -08'00'

Steve Aichroth, Administrator of Housing Division
of the Nevada Department of Business and Industry