

## **PUBLIC MEETING NOTICE**

### **Nevada Affordable Housing Assistance Corporation (NAHAC) Board of Directors**

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**DATE:** December 22, 2025  
**TIME:** 10:00 a.m.  
**LOCATION:** Nevada Housing Division, Red Rock Room  
3300 W Sahara Ave Ste 300 Las Vegas, NV 89102

**The public is invited to attend in person.**

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### **AGENDA**

Items 3, and 4 are action items for the Board to consider. The Board may discuss a matter when it is brought up, but no action may be taken on it unless it has been specifically included on an agenda as an action item.

Public comment at the Board meeting will be allowed on agenda items as well as non-agenda items. Persons are invited to submit comments in writing on agenda items and/or telephonically attend and make comment on that item at the Board meeting. Requests to speak on a particular item should be submitted to the Corporate Secretary (A.J. Gavilanes) at [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) before the item is called by the Chairperson.

Public Comment is limited to 5 minutes per person, per item.

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1. Call to order and roll call of the Nevada Affordable Housing Assistance Corporation Board of Directors
2. Public comment. **(Limited to 5 minutes. Discussion Only)**  
*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*
3. Approval of Agenda for December 22, 2025
4. Items for Board Information, Discussion and Possible Action:
  - a. Authorization for President/Chairperson to execute addendum to agreement with HOTB Software Solutions, LLC for Homeowner Assistance Fund (HAF) Lien Services in an increased monthly amount of \$12,000 (approved by Board on December 4, 2025) to include effective retroactive date of December 1, 2025.
  - b. Approval to provide 3 percent cost of living wage adjustment to full-time regular employees, excluding the CEO/COO, effective December 22, 2025.
  - c. Approval of new contract of employment with existing Chief Executive Officer/Chief Operating Officer with salary increase to \$173,200.68 (3 percent), effective December 22, 2025.
  - d. Annual review and approval of Amended and Restated Bylaws (as amended through December 22, 2025).
  - e. Approval of Amendment to the Articles of Incorporation to reflect recent changes to the Amended and Restated Bylaws (as amended through December 22, 2025).
5. General Board Comments, Questions and Items for Future Board Meetings.

**6. Public comment. (Limited to 5 minutes. Discussion Only)**

*No action may be taken on any matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.*

**7. Adjournment**

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Items will not necessarily be considered in the sequence listed. This meeting may be continued if all of the items are not covered in the time allowed. If the meeting is to be continued, the time and place will be announced at the end of the portion of the meeting to be continued.

Supporting material for this meeting may be found at <https://nahac.org/public-meetings>, requested from the the Corporate Secretary (A.J. Gavilanes) at [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) or (725) 710-9002 or requested in person at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102 and at the scheduled meeting.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify A.J. Gavilanes, Corporate Secretary, in writing at P.O. Box 15142 Las Vegas, NV 89114-5142 or by calling (725) 710-9002 or emailing [AGavilanes@nahac.org](mailto:AGavilanes@nahac.org) prior to the meeting date.

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In accordance with NRS 241.020, this public notice and agenda was posted on or before 9:00 a.m. on the third working day before the meeting on: the NAHAC website, <http://www.nahac.org>; at the NAHAC office located at 3016 W. Charleston Blvd., Suite 160, Las Vegas, Nevada 89102; and on the following web site: <http://notice.nv.gov>.